

**January 2, 2020**

The Mahaska County Board of Supervisors met in regular session on the above date at 9:00 a.m. in the third floor conference room of the Mahaska County courthouse. Present were the following board members: Chairman – Mark Groenendyk; Vice Chairman – Steve Wanders and Member -Steve Parker. Also present were the following: Joe Lancello, KBOE; Dave Sedivec; Russ VanRenterghem; John Bandstra; Troy Bemis; Carrie Vande Ree; Lindsey Thomas; Brian Knudtson; Darn Hite; Jeanette Newendorp; Cami Eslick; Connie Van Polen; Tracey Gilliland; Tom Flaherty and Susan Brown, Mahaska County Auditor. This meeting was live streamed by Communications Research Institute of William Penn University.

Supervisor Groenendyk opened the meeting at 9:00 a.m. with a moment of silence.

It was moved by Parker seconded by Wanders to approve the agenda for today's meeting. All present voted aye. Motion carried.

It was moved by Parker seconded by Wanders to appoint Supervisor Groenendyk as chairman for 2020. Groenendyk: nay. Wanders: aye. Parker: aye. Motion carried.

It was moved by Parker seconded by Groenendyk to appoint Supervisor Wanders as vice chairman for 2020. All present voted aye. Motion carried.

It was moved by Wanders seconded by Groenendyk to set the first Monday and third Monday of each month at 9:00 a.m. for the regular meeting dates and that other meetings will be held as necessary. All present voted aye. Motion carried.

It was moved by Groenendyk seconded by Wanders that in the absence of the Chairman any of the board members have the authority to sign documents for the county. All present voted aye. Motion carried.

It was moved by Parker seconded by Wanders to appoint the Chairman of the Board of Supervisors to the following standing committees. All present voted aye. Motion carried.

**Chairman of the Board of Supervisors:**

Secondary Road Union Negotiations – chairman  
County Conference Board – chairman  
Courthouse Security Committee – chairman  
HIPAA Committee – chairman  
911 Board - chairman

It was moved by Wanders seconded by Parker to appoint the members of the Board of Supervisors to the following standing committees. All present voted aye. Motion carried.

**Mark Groenendyk:**

Mahaska County Solid Waste Commission  
Heartland Insurance Risk Pool (alternate)  
Area 15 Regional Planning Commission  
Pella Planning and Zoning  
Emergency Management Commission/E911 Service Board  
Area Agency on Aging  
DECAT Council  
Revolving Loan Committee  
Highway 63 Coalition  
AHEAD Regional Housing Trust Fund

**Steve Wanders:**

Eighth Judicial District  
Mahaska County Agricultural & Rural Development  
Ten-Fifteen (10-15) Transit Board  
Behavioral Health Services Advisory Board  
Employee Insurance Committee  
Workforce Development  
South Central Behavioral Health  
Central IA Detention Center  
Oskaloosa Chamber of Commerce

**Steve Parker:**

Southern Iowa Economic Development Association  
Mahaska County Humane Society  
Indian Hills Community College Regional Development Commission  
Law Enforcement Committee (City-County)  
Des Moines Recreational River and Greenbelt Advisory Commission  
Southern Iowa Area Juvenile Detention Center  
Mahaska Community Recreation Foundation  
Pathfinders  
South Iowa Area Crime Commission

It was moved by Wanders seconded by Parker to name The Oskaloosa Herald and The Sun as the official newspapers for 2020. All present voted aye. Motion carried.

It was moved by Groenendyk seconded by Parker to name the auditor and board of supervisors as custodians of the courthouse. All present voted aye. Motion carried.

It was moved by Groenendyk seconded by Parker to set the following 11 days as holidays when the courthouse will be closed in 2020. All present voted aye. Motion carried.

Martin Luther King Day, January 20<sup>th</sup>  
President's Day, February 17<sup>th</sup>  
Memorial Day, May 25<sup>th</sup>  
Independence Day, July 3<sup>rd</sup>  
Labor Day, September 7<sup>th</sup>  
Veteran's Day, November 11<sup>th</sup>  
Thanksgiving Day and Friday after Thanksgiving, November 26<sup>th</sup> and 27<sup>th</sup>  
Christmas Eve, December 24<sup>th</sup> and Christmas, December 25<sup>th</sup>  
New Year's Day 2021, January 1<sup>st</sup>

It was moved by Parker seconded by Wanders to appoint Susan Brown, County Auditor and Mark Groenendyk, Supervisor as Trustee and alternate respectively to the Heartland Insurance Risk Pool Board of Trustees. All present voted aye. Motion carried.

It was moved by Wanders seconded by Parker to reappoint Troy Bemis as safety coordinator for the Heartland Insurance Risk Pool. All present voted aye. Motion carried.

It was moved by Parker seconded by Wanders to reappoint Troy Bemis as the American with Disabilities Act (ADA) Coordinator for Mahaska County. All present voted aye. Motion carried.

It was moved by Wanders seconded by Parker to reappoint Ben Hoskinson as the Weed Commissioner for Mahaska County for 2020. All present voted aye. Motion carried.

It was moved by Wanders seconded by Parker to reappoint Heather Gross, to the Behavioral Health Services Advisory Board with no voting privileges. All present voted aye. Motion carried.

It was moved by Groenendyk seconded by Wanders to reappoint Andrew Ritland, Mahaska County Attorney, as the privacy officer for HIPAA and reappoint Darin Hite, Information Technology Coordinator as the HIPAA Security Officer. All present voted aye. Motion carried.

It was moved by Parker seconded by Wanders to name Mahaska County Conservation Director Dave Sedivec as a managing representative of Mahaska County Conservation properties and authorize signature for land that pertains to NRCS and FSA purposes. All present voted aye. Motion carried.

It was moved by Parker seconded by Wanders to approve the following Equal Opportunity Policy Statement. All present voted aye. Motion carried.

### **EQUAL OPPORTUNITY POLICY STATEMENT**

It is the policy of **MAHASKA COUNTY, IOWA** to provide equal opportunity to all employees, applicants, and program beneficiaries; to provide equal opportunity for advancement of employees; to provide program and employment facilities which are accessible to the handicapped; and to administer its programs in a manner which does not discriminate against any person because of race, creed, color, religion, sex, national origin, handicap, age, political affiliation, or citizenship.

The **BOARD OF SUPERVISORS** has ultimate responsibility for the overall administration of the affirmative action/equal opportunity program. The total integration of equal opportunity into all parts of personnel and program management is the **BOARD OF SUPERVISORS** responsibility. The **BOARD OF SUPERVISORS** will review all policies and procedures as they affect equal opportunity and affirmative action and ensure compliance with relevant federal and state statutes.

The right of appeal and recourse is guaranteed by the **COUNTY**. Any person who feels that he or she has been denied employment, participation, representation, or services in any program administered by the **COUNTY** because of race, creed, color, religion, sex, national origin, age, handicap, political affiliation, disability or citizenship has the right to file an equal opportunity complaint. Information and assistance relative to equal opportunity complaints shall be provided by the **BOARD OF SUPERVISORS**, who can be contacted at: **MAHASKA COUNTY COURTHOUSE, OSKALOOSA, IOWA 52577**.

This Equal Opportunity Policy of the **COUNTY** shall be posted in conspicuous places within the facility, distributed to all employees, contractors, and to the chairpersons of all advisory and policy-making groups.

**PASSED, ADOPTED, AND APPROVED** this 2nd day of January, 2020.

It was moved by Wanders seconded by Parker to approve the following resolution naming the depositories for county funds for the various offices for 2020 and until there is a need to increase the same. All present voted aye. Motion carried.

### **Resolution #2020-01 RESOLUTION NAMING DEPOSITORIES**

**RESOLVED**, that the Board of Supervisors of Mahaska County approved the following list of financial institutions to be depositories for the Mahaska County funds in conformance with all applicable provisions of Chapter 12C of the 2018 Code of Iowa as

amended. The Treasurer, Sheriff, Recorder and Auditor are hereby authorized to deposit the Mahaska County funds in amounts not to exceed the maximum approved for each respective financial institution as set out below:

**Treasurer:**

Midwest One Bank – Oskaloosa, Iowa	\$30,000,000.00
Tru Bank – Oskaloosa, Iowa	10,000,000.00
Bank Iowa – Fremont – Oskaloosa, Iowa	1,000,000.00
U.S. Bank, N.A. – New Sharon, Iowa	1,000,000.00
Leighton State Bank – Leighton, Iowa	1,000,000.00

**Sheriff:**

Midwest One Bank – Oskaloosa, Iowa	\$1,000,000.00
------------------------------------	----------------

**Recorder:**

Midwest One Bank – Oskaloosa, Iowa	\$300,000.00
------------------------------------	--------------

**Auditor:**

Midwest One Bank – Oskaloosa, Iowa for Jackson Cemetery Association Time Certificates.	\$20,000.00
---	-------------

It was moved by Wanders seconded by Parker to approve the following resolution. All present voted aye. Motion carried.

**Resolution #2020-02  
Record Retention**

**BE IT RESOLVED** that the Mahaska County Board of Supervisors of Mahaska County, Iowa as of this day (January 2, 2020) does hereby authorize county officers to destroy records in the officer's possession which have been on file for more than ten (10) years, and are not required to be kept as a permanent records per Iowa Code Section 331.323 2.d (2019).

Dated at Oskaloosa, Iowa this 2nd day of January, 2020.

It was moved by Parker seconded by Wanders to approve the following resolution. All present voted aye. Motion carried.

**Resolution #2020-03**

**BE IT RESOLVED** by the Board of Supervisors of Mahaska County, Iowa, that effective January 2, 2020, Andrew McGuire, P.E., the County Engineer of Mahaska County, Iowa, be and is hereby designated, authorized and empowered on behalf of the Board of Supervisors of said County to execute the certification of completion of work and final acceptance thereof in accordance with plans and specifications in connection with all Farm-to-Market and Federal or State aid construction projects in this county.

Passed and approved this 2<sup>nd</sup> day of January, 2020.

It was moved by Wanders seconded by Parker to approve the following resolution. All present voted aye. Motion carried.

**Resolution #2020-04**

Resolution providing for the financial support of the  
Area 15 Regional Planning Commission

WHEREAS, Chapters 28E and 473A of the State Code of Iowa, as amended, authorized the governing bodies of governmental units to cooperate in the operation of a regional planning commission; and

WHEREAS, by the Articles of Agreement, signed on August 15, 1973, as amended, the Area 15 Regional Planning Commission did become the authorized planning agency for Service Delivery Area 15; and

WHEREAS, the governing body of Mahaska County is a part of the Area 15 Regional Planning Commission and has agreed to contribute \$.48 per capita, for a total amount equal to \$5,460.72, to cover financial operating costs of the Area 15 Regional Planning Commission from July 1, 2020 through June 30, 2021.

BE IT FURTHER RESOLVED, that Mahaska County, IA has designated: Mark Groenendyk, Official Representative and Steve Wanders, Alternate to serve on the Area 15 Regional Planning Board of Directors. Agreed to this 2nd day of January, 2020.

It was moved by Wanders seconded by Parker to approve the following resolution. All present voted aye. Motion carried.

**Resolution #2020-05**

Resolution of Financial Commitment

WHEREAS, Mahaska County, Iowa is a participating jurisdiction in the AHEAD Regional Housing Trust Fund (RHTF); and

WHEREAS, the Mahaska County Board of Supervisors supports the programs and services of the AHEAD RHTF.

NOW, THEREFORE BE IT RESOLVED, to support the on-going efforts of the AHEAD RHTF Mahaska County, Iowa has fully committed a base contribution of \$4,476.00 plus an additional \$0 a local match to the AHEAD RHTF upon it FY2020 funding by the State Housing Trust Fund/Iowa Finance Authority. Adopted this 2nd day of January, 2020.

It was moved by Parker seconded by Wanders to approve bills for December totaling \$1,513,872.95. All present voted aye. Motion carried

It was moved by Wanders seconded by Parker to approve the minutes of December 13,16,18 and 20 meetings. All present voted aye. Motion carried.

Sheriff and board acknowledged Kevin Durian upon his retirement for service as Mahaska County senior jailer. It was moved by Wanders seconded by Parker to approve following payroll changes presented by Sheriff: remove senior jailer Kevin Durian effective December 31, 2019; promote J.R. Draughn to senior jailer effective January 1<sup>st</sup>, 2020 at \$46,500/annually and promote Tara Stek-Walters to senior jailer effective January 1<sup>st</sup>, 2020 at \$44,000/annually. All present voted aye. Motion carried.

It was moved by Wanders seconded by Parker to approve pay scale for jail personnel as presented by sheriff. This includes a five year schedule of increases and adjustments to current staff that would fall within the scheduled amounts. All present voted aye. Motion carried.

It was moved by Parker seconded by Wanders to accept 2<sup>nd</sup> quarter report from Auditor. All present voted aye. Motion carried.

It was moved by Wanders seconded by Parker to add Ron Terpstra to Compensation Commission under Farm Owner Operator category. All present voted aye. Motion carried.

It was moved by Parker seconded by Wanders to appoint the following residents of Mahaska County to the compensation commission in accordance with the 2019 Iowa Code Section 6B.4 entitled "Commission to Assess Damages". All present voted aye. Motion carried.

### **Compensation Commission Members - January 2020**

#### **Farm Owner Operator:**

Richard VandeHaar  
Ken VanGilst  
Wayne DeBruin  
Charles Oldham  
Homer Ferguson  
Adam McKain  
Mike Johnson  
Tim VanMaanen  
Ron Terpstra

#### **City Owner:**

Gordon Anderson  
Larry Applegate  
Gary Junkins  
Edd Elder  
Gordon Lindblom  
Don Arendt  
Gary Goldsmith  
Lowell Lenarz  
Lester Fynaardt

#### **Realtor:**

Robert Gatton  
Darlene Richards  
Tim Murry  
George Richard Wiedmann  
Connie Burke

#### **Auctioneer-Banker-Farm Manager:**

Sandy Bailey  
Robert Shuman  
Ed Sullivan  
Lyle Siefering  
William Bruxvoort

Russell Sparks  
Bonnie Bailey  
Chris Fynaardt

Mark Hansen  
Chuck Webb  
James Feudner

It was moved by Parker seconded by Wanders to appoint Joe S. Crookham and Elizabeth Christopher to the Pioneer Cemetery Commission for three year term expiring on December 31, 2022. All present voted aye. Motion carried.

It was moved by Groenendyk seconded by Wanders to appoint Greg Gordy and David Dixon to the Mahaska Co Public Health Board for three year term expiring December 31, 2022. All present voted aye. Motion carried.

It was moved by Groenendyk seconded by Wanders to Certify Cost Allocation Report for FY19 for use in FY21 as presented and authorizes chairman to sign. All present voted aye. Motion carried.

Discussion held on health plan rate changes for FY21. Decision was tabled to a future meeting.

Approving building values for insurance schedule was tabled to next meeting.

Public comments: Next regular board meeting date is Tuesday, Jan. 21, 2020 at 9:00 a.m. due to MLK holiday.

It was moved by Parker seconded by Wanders to adjourn. All present voted aye. Motion carried.

Attest: \_\_\_\_\_  
Susan L. Brown  
Mahaska County Auditor

\_\_\_\_\_  
Mark Groenendyk, Chairman  
Mahaska County Board of Supervisors