

July 2, 2001

The Mahaska County Board of Supervisors met on the above date at 7:45 a.m. to count the cash in the various county offices at close of business on June 30, 2001. In the Auto Department of the Treasurer's office was \$2571.00 in cash and \$23,100.39 in checks; in the Tax Department of the Treasurer's office was \$1373.50 in cash and \$40,743.69 in checks. There was \$4,702,000.00 in Certificates of Deposit and \$7,500,000.00 in pass book savings. In the Recorder's office there was \$60.00 cash. In the Auditor's office there was no cash and \$7,500.00 in Certificates of Deposit for the Jackson Cemetery. In the Sheriff's office all money had been deposited with the Treasurer.

July 2, 2001

The Mahaska County Board of Supervisors met on the above date at 9:00 a.m. in the third floor conference room of the courthouse with the following board members present: Greg Gordy, Henry VanWeelden, Howard Groenendyk. Also present were Kay Swanson, County Auditor; Joleen Arnold, Mahaska County CPC; Paul DeGeest, Deputy Sheriff; Mary Sexton, Clerk of Court; Robert Kelley, Country Life Health Care, Inc.; Dennis Luebbe, County Engineer; Jim Jager and Lori Faybik, Ottumwa Courier. Chairman Groenendyk called the meeting to order with a moment of silence.

It was moved by VanWeelden seconded by Gordy to approve the agenda. All ayes. Motion carried.

It was moved by Gordy seconded by VanWeelden to approve the minutes of May 21st, 22nd and June 4th, 12th, & 18th with the following corrections. All ayes. Motion carried. On page 154 Mr. VanWeelden's name was incorrectly spelled and on page 167 more clarification was needed in the motion for Shirley Ashman's increase in pay. In 1998 Shirley was given the same percentage of increase as the Supervisors and not the rest of the courthouse employees; on page 168 the motorgrader that was purchased was a Model 140H.

The Board of Supervisors received a letter from the Iowa Department of Economic Development stating that Mahaska County was not in the Enterprise Zones certified by the Economic Development Board on June 21, 2001. The Board had in the June 4th meeting approved the resolution to apply to the Economic Development Board for the Enterprise Zone to be in a part of Section 33 Township 75 Range 15 being approx. 54.74 acres.

It was moved by VanWeelden seconded by Gordy to approve the bills for June in the amount of \$1,361,472.85 and payroll in the amount of \$346,296.74, also operating transfers in the amount of \$341,341.75. All ayes. Motion carried.

It was moved by VanWeelden seconded by Gordy to approve the Courthouse Security Plan dated June 19, 2001 and that the County would not be responsible for any additional expenses to implement this plan. All ayes. Motion carried. Training for courthouse employees and staff will be held on August 28th and 30th. Copies of the plan will be given to each employee at the training session.

It was moved by Gordy seconded by VanWeelden to approve the 4th quarter and annual fiscal year 2000-2001 reports for the Auditor and Sheriff. All ayes. Motion carried.

It was moved by Gordy seconded by VanWeelden to approve the May monthly report of the Veteran's Affairs Department. All ayes. Motion carried.

The matter of the appointment to the Veterans Affairs Commission was tabled.

It was moved by Gordy seconded by VanWeelden to approve the agreement with Country Life Health Care, Inc. for fiscal year July 1, 2001-June 30, 2002. All ayes. Motion carried.

It was moved by VanWeelden seconded by Gordy to approve the Lease Agreement with Country Life Health Care, Inc. for fiscal year July 1, 2001 –June 30, 2002. All ayes. Motion carried.

It was moved by Gordy seconded by VanWeelden to approve the 28E Agreement between Country Life Health Care, Inc. regarding insurance. All ayes. Motion carried.

The matter of cleaning up the county farm property was discussed. There are some abandoned buildings and miscellaneous items that need to be removed. The board will make a trip to the county farm and inspect these buildings on Tuesday July 3, 2001.

Jim Jager spoke to the board about problems on a dirt road in Section 10 of Harrison Township, he also presented the board with a petition to establish a Area Service "C" Road. The engineer also had a petition for a classification change in Garfield Township. It was moved by VanWeelden seconded by Gordy to approve the following resolutions.

**SETTING TIME AND DATE FOR
AREA SERVICE "C" Road Hearing**

Resolution

WHEREIN it does appear that it will be to the public interest that the following described Secondary Road, over which Mahaska County Board of Supervisors has jurisdiction, have a reduced level of service. Proceedings for the reclassification thereof shall be instituted and date of hearing on said proposition that said highway be reclassified to an area service level "C" should be fixed and notice thereof given.

Beginning approximately 33 feet east of the NE corner SE SW 9-74-15 thence

Easterly along 295th Street to its intersection with Plymouth Ave.; thence southerly along Plymouth Ave. to a point approximately 33 feet north of the E ¼ corner 16-74-15.

Beginning at a point approximately 475 feet north and 430 feet west of the E 1/4 corner 31-75-16 on Gambell Ave.; thence southwesterly approximately 700 feet to a point; thence westerly approximately 2500 feet.

NOW THEREFORE, BE IT RESOLVED that the proceedings for reclassifying said above described portions of County secondary highways be and the same are hereby instituted under and pursuant to provisions of Section 309.57 inclusive of the 1997 Code of Iowa, said hearing on the proposed reclassification of portions of said highways shall be held in the Conference Room in the Mahaska County Court House in the City of Oskaloosa, Iowa at 10:00 a.m. on the 20th of August, 2001. Any persons interested therein may appear to object and be heard and the Mahaska County Auditor is hereby directed to give notice of said time and place by publishing notice thereof in the official newspapers in the county not less than twenty (20) days prior to the date of said hearing and by mailing a copy of said notice by certified mail to all adjoining property owners, all utility companies whose facilities adjoin the road right and the State Department of Transportation, and that after said hearing said Board of Supervisors shall enter and order, either dismissing the proceedings or reclassifying to Area Level "C" said portions of said highways, or any part thereof, which event it shall determine and state in the order the amount of damages allowed to each claimant. Each highway or portion thereof shall be considered separately and a decision to allow or disallow shall in no way affect other highways or portions thereof described in this resolution.

Passed and Approved this 2nd day of July, 2001

Chairman, Board of Supervisors

County Auditor

It was moved by Gordy seconded by VanWeelden to approve the quarterly reports for the 4th quarter of fiscal year 2000-2001 from Joleen Arnold, CPC for Mahaska County. All ayes. Motion carried.

Joleen Arnold recommended to the board that they approve the agreement for Case Management for the Frail Elderly between the local administrative entity, Seneca Area Agency on Aging for fiscal year 2002. It was moved by VanWeelden seconded by Gordy to approve this contract. All ayes. Motion carried.

The matter of compensation of case managers was tabled until next meeting.

It was moved by Gordy seconded by VanWeelden to approve the request of Joleen Arnold regarding Review of Payee Services since Sara Hunt had resigned and Connie Kitzman was appointed to her position. All ayes. Motion carried.

It was moved by VanWeelden seconded by Gordy to approve the contract between Pine Rest Christian Mental Health Services for fiscal year 2002. All ayes. Motion carried.

It was moved by Gordy seconded by VanWeelden to approve the following Resolution for Interfund Operating Transfers. All ayes. Motion carried.

RESOLUTION FOR INTERFUND OPERATING TRANSFER

WHEREAS, IT IS DESIRED TO AUTHORIZE THE AUDITOR TO PERIODICALLY TRANSFER FUNDS FROM THE GENERAL BASIC FUND AND RURAL SERVICES BASIC FUND TO THE SECONDARY ROAD FUND DURING the 2001-2002 budget year, and whereas, said transfer must be in accordance with section 331.432 of the code of Iowa,

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF MAHASKA COUNTY, IOWA as follows:

- Section 1.** The total maximum transfer from the General Basic Fund to the Secondary Road Fund for the fiscal year beginning July 1, 2001 shall not exceed the sum of \$126,227.00 and the total maximum transfer from the Rural Services Basic Fund to the Secondary Road Fund for the fiscal year beginning July 1, 2001 shall not exceed the sum of \$1,347,286.00
- Section 2.** On the quarterly basis after being notified of the apportionment of current Property taxes, state replacements against levied property taxes, mobile home taxes, military services tax credit replacements, or livestock credit replacements to the General Basic or Rural Services Basic Funds, the auditor shall order a transfer from said fund to the Secondary Road Fund.
- Section 3.** The amount of the transfer required by Section 2 shall be equal to the apportionment made under Section 2 to the General Basic or Rural Services Basic Fund, respectively, multiplied by the ratio of said funds total maximum transfer to the Secondary Road Fund, to the sum of said fund's total current property tax levy, total mobile home taxes, total military service tax credit replacements and total livestock credit replacements.
- Section 4.** Notwithstanding the provisions of sections 2 and 3 of the resolution, total transfers shall not exceed the amounts specified in Section 1.

Section 5. Notwithstanding the provisions of sections 2 and 3 the amount of any transfer shall not exceed available fund balances in the transferring fund.

Section 6. The auditor is directed to correct his/her books when said operating transfers are made and to notify the treasurer and county engineer of the amounts of said transfers.

It was moved by VanWeelden seconded by Groenendyk to approve the following resolution. Two ayes. One nay. Motion carried.

WHEREAS, It is desired to make appropriations for each of the different officers and Departments for the fiscal year beginning July 1, 2001 in accordance with Section 331.434 subsection 6, of the Code of Iowa.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Mahaska County, Iowa as follows:

SECTION 1. The amounts itemized by the fund and department or office on the following schedule are hereby appropriated from the resources of each fund as itemized, to the department or office listed.

SECTION 2. Subject to the provisions of other county procedures and regulations, and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department or officer to make expenditures or incur obligations from the itemized fund, effective July 1, 2001.

SECTION 3. In accordance with section 331.437, Code of Iowa no department or officer shall expend or contract to expend any money or incur any liability, or enter into any contract which by its terms involves the expenditures of money for any purpose in excess of the amounts appropriated pursuant to this resolution.

SECTION 4. If at any time during the 2001/2002 budget year the auditor shall ascertain that the available resources of a fund for that year will be less than said fund's total appropriations, he/she shall immediately so inform the board and recommend corrective action.

SECTION 5. Auditor shall establish separate accounts for the appropriations authorized in section 1, each of which account shall indicate the amount of appropriations, the amounts charged thereon, and the unencumbered balance. The Auditor shall report the status of accounts to the applicable departments and officers quarterly during the 2001/2002 budget year.

SECTION 6. The appropriations authorized to the resolution lapse at the close of business June 30, 2002.

APPROPRIATIONS: Non-departmental - \$689,486.00; Board of Supervisors – \$156,133.00; Auditor - \$309,990.00; Treasurer - \$323,971.00; Attorney - \$190,347.00; Sheriff - \$800,876.00; Recorder - \$115,489.00 Engineer - \$4,761,000.00; Veterans Affairs - \$79,909.00; County Conservation - \$256,150.00; Sanitation Dept.- \$65,517.00; Health Board - \$115,000.00; Weed Commission - \$89,945.00; Community Services - \$150,710.00; County Care Facility - \$9,860.00; Medical Examiner - \$27,600.00; Correctional Services - \$624,165.00; District Court - \$244,984.00; Libraries - \$59,225.00; Child Support Recovery - \$300,355.00; Ambulance - \$6,695.00; Jail Construction - \$511,769.00; Mahaska Building - \$10,935.00; Pioneer Cemeteries - \$5,030.00; Crime Prevention - \$68,046.00; Law Enforcement Center - \$93,695.00; Courthouse - \$179,010.00; GIS/Data Processing - \$160,713.00; Mental Health - \$2,496,355.00; Dept. Human Services Administration - \$111,900.00; Animal Control - \$85,279.00; Emergency Management - \$13,008.00; Operating Transfers - \$1,473,513.00.

It was moved by Groenendyk seconded by VanWeelden to approve the following salaries for the 2001/2002 fiscal year as set and approved in the adoption of the county budget for 2001/2002 adopted on March 12, 2001. All ayes. Motion carried. Salaries approved for elected officials by the Compensation Board as follows: Supervisors - \$23,880.00; Auditor - \$37,900.00; Treasurer - \$37,270.00; Attorney - \$62,880.00; Sheriff - \$47,700.00; Recorder - \$36,780.00. All of the salaries are effective July 1, 2001. Supervisor's Office – Shirley Ashman - \$21,544.00; Auditor's deputies Sue Brown 80%; Jody Gott 70%; Sheryl Shaw 60%; Teresa Paige 65% of the Auditor's salary. Treasurer's deputies Connie Schippers 65%; Sandy Cranston 65%; Terri Haworth 65%; Sone Scott 80%; Judy Stone 70% of the Treasurer's salary. Becki Ford - \$21,122.00; Virginia Rexroth - \$8.56 per hour; Valerie Lindenman - \$26,500.00; Richard Scott - \$30,000.00; Renee Steinke - \$22,470.00 (60% from Attorney's Office and 40% from the Sheriff's Office). Diane Crookham - \$29,424.00; Joyce Klein - \$8.91 per hour; Jon Lubke - \$41,372.00; Fred Bridges \$6000.00; Michael Gipple - \$31,200.00; Shirley Stursma \$7.25 per hour; Peter Eyheralde - \$24,738.00; Richard Flander - \$20,640.00; Ben Hoskinson - \$24,050.00; Kris Neubert - \$30,985.00; Robert Forrest - \$33,990.00; Patricia Crist - \$27,287.00; James Alexander - \$27,287.00; Holly Couch - \$24,263.00; Holly Rachford - \$ 20,157.00; Valerie Smithberg - \$20,394.00; Ron Brown - \$27,519.00; Jane Strawn - \$23,930.00; Judy Heinrichs - \$23,110.00. Paul DeGeest 85%; Richard Adams 80%; Trevor Wells 80%; Lyle Dickey 80%; Randy Poe 80%; Matthew McCain 76%; Don DeKock 80%; Scott Miller 80%; Beverly Hutchinson 80% of the Sheriff's salary. Larry Septer - \$34,470.00; Kathy Blumhagen - \$21,290.00; Marcus McCain – 30,630.00; Emily VandeKieft - \$30,630.00; Kathy Anderson - \$28,780.00; Julie Parks - \$28,780.00; Karrie McCallum - \$28,780.00; Candy Eklofe - \$21,290.00; Michelle Burroughs - \$26,930.00; Brenda Callahan - \$21,290.00; Kevin Lamberson - \$23,240.00; Kevin Durian - \$21,290.00; Dominick Romano - \$8.85 per hour; Colette Scott - \$24,946.00; Dennis Luebbe - \$63,719.00; Joe Albright – \$17.24 per hour; Darryl Beach - \$14.45 per hour; John Armstrong - \$12.30 per hour; Johnnie Buban - \$14.45 per hour;

Rick Cady - \$14.45 per hour; John Davis \$14.45 per hour; Howard Gay - \$18.25 per hour; Glen Gerard - \$14.45 per hour; Scott VanGilst - \$14.45 per hour; Dan Major - \$14.45 per hour; Dennis Houser - \$14.32 per hour; Merlin Robertson - \$14.45 per hour; Brandt Smith - \$14.79 per hour; Donnie Smith - \$14.45 per hour; Jim Smith - \$14.45 per hour; Melvin Smith - \$14.45 per hour; Bill Swink - \$14.45 per hour; Mike Taylor - \$14.45 per hour; Steve Walker - \$14.45 per hour; Jerry Wright - \$15.96 per hour; Scott Gilliland - \$14.45 per hour; Mike Rodwell - \$14.21 per hour; Pat Pitlick \$14.45 per hour; Randy Brostrom - \$13.73 per hour; Tim Thornbrugh - \$14.45 per hour; Kirk Corbin - \$13.73 per hour; Don VanDonselaar - \$13.73 per hour; Merlin Hite - \$13.73 per hour; Reid Stevens - \$8.00 per hour. Don Russell - \$35,000.00; Chris Snyder - \$27,500.00; Josh Thornbrugh - \$8.00 per hour. Joleen Arnold - \$37,649.00 (80% Mental Health, 20% Community Services). Connie Kitzman - \$21,122.00 (80% Community Services 20% Mental Health), Chris VanWyk - \$27,430.00; Laura Buch - \$27,430.00; Sharon Watson - \$11.00 per hour. Jane Petersma - \$10.50 per hour; Chandra Swink - \$5.50 per hour; Leo Denburger - \$7.35 per hour; R.D. Keep - \$8,900.00.

It was moved by VanWeelden seconded by Gordy to approve the recommendation of the engineer to deny the request from Wayne Crile to re-classify the road in Section 22/23 of White Oak Township to a level "C" road. (260th Street). All ayes. Motion carried. The engineer will send a letter to them explaining the matter.

It was moved by VanWeelden seconded by Gordy to approve the request of the engineer to change John Armstrong's pay from \$13.17 per hour as Truck Mechanic to \$13.00 per hour as a Maintenance & Equipment Operator effective July 2, 2001. All ayes. Motion carried.

It was moved by VanWeelden seconded by Gordy to approve the request of the engineer to remove Pat Pitlick from the payroll effective July 6, 2001. He is moving out of state. All ayes. Motion carried.

It was moved by VanWeelden seconded by Gordy to approve the request of the engineer to change Doug Rodwell's pay from \$8.00 per hour as seasonal help to \$13.00 per hour as a Maintenance & Equipment Operator effective July 2, 2001. All ayes. Motion carried.

It was moved by VanWeelden seconded by Groenendyk to approve the request of the engineer to increase Colette Scott's pay from \$24,946.00 to \$25,581.40 effective July 1, 2001. This amounts to \$635.40 annually, the exact amount of the newly effective employee contribution to family health insurance. Two ayes. One abstained. Motion carried.

It was moved by VanWeelden seconded by Groenendyk to approve the request of the engineer to increase Joe Albright's salary from \$17.24 per hour to \$17.55 per hour effective July 1, 2001. This offsets his annual required contribution for health insurance. Two ayes. One abstained. Motion carried.

The engineer discussed the purchase of a used sign trailer with the board. It is a 1994 model with a 16 ft. x 6 ft.4 in. wooden floor. It has a 33" x 6'4" enclosed storage area. The price would be \$1200.00. No decisions were made at this time.

The engineer and the board discussed 267th Street. The engineer will continue to work moderately on this project.

Engineer will send a bill to the City for the 35th street annexation agreement. The bill is for \$53,655.17.

It was moved by Groenendyk seconded by Gordy to approve the request of the County Assessor to deny the Family Farm Tax Credit Application for 2000 for Edward L. & Mary L. Rozenboom. Application had not been signed by the owners of the property. All ayes. Motion carried.

It was moved by Gordy seconded by VanWeelden to approve the Family Farm Tax Credit Applications for 2000. All ayes. Motion carried.

It was moved by VanWeelden seconded by Gordy to disallow the following Military Exemptions: Ronald Lee Shedenhelm Jr. on parcel #10-13-252-005 and Jonathan H. Stevens on parcel #10-12-452-003. Both applicants did not serve during the required dates. All ayes. Motion carried.

It was moved by Gordy seconded by VanWeelden to approve the agreement with the Crisis Intervention Services of Mahaska County for July 1, 2001 to June 30, 2002. All ayes. Motion carried.

It was moved by VanWeelden seconded by Gordy to approve the maintenance contract for air-conditioning for the courthouse with Cunningham, Inc. for \$932.00 annually. All ayes. Motion carried.

It was moved by VanWeelden seconded by Gordy to approve the maintenance contract for air-conditioning for the Sheriff's Office with Cunningham, Inc. for \$826.00 annually. All ayes. Motion carried.

It was moved by VanWeelden seconded by Gordy to approve the maintenance contract for air-conditioning for the Jail with Cunningham, Inc. for \$1176.00 annually. All ayes. Motion carried.

It was moved by VanWeelden seconded by Gordy to approve the maintenance contract for air-conditioning for the Police Dept. in the Law Enforcement Center for \$466.00 annually. All ayes. Motion carried.

The matter of the Engineer's contract was tabled until the next meeting.

The County Attorney is working on ballot language for the Local Option Sales Tax Election to be held on September 25, 2001.

It was moved by Gordy seconded by VanWeelden to adjourn. All ayes. Motion carried.

Howard Groenendyk, Chairman
Mahaska County Board of Supervisors

ATTEST: _____
Kay Swanson, Mahaska County Auditor.